



Policy and Procedures Manual
Application: Full Time Personnel
Section A2.4 Holidays

A 2.4 HOLIDAYS

East Central University observes certain holidays to be announced by the President of East Central University. Employees scheduled to work on a University-approved holiday will be granted an equal amount of time off with pay on a date mutually agreed to by the employee and department supervisor, if he/she was in a paid status on both the day before and the day after the holiday.